



**The earlier you plan your move, the more you will be ready for the “big” day. The following are a few tips to assist you.
Print this page and add your comments as necessary.**

Before the move

- Book us as your removal company as soon as possible
- Terminate existing leasing contract
- Close new housing leasing contract
- Apply for moving vacation days
- Inform everyone of your change of address, including family, friends, authorities, insurance companies, etc.
- Cancel and apply for new telephone services

1 – 2 days before the move

- Pack all emergency and essential items that you may need
- Gather all tools and equipment that you may need
- Label all moving cartons
- Prepare a no-parking zone at old and future residences

On Moving Day in the Existing Residence

- Read all meters
- Relinquish all keys belonging to the property
- Document the housing handover
- Collect your housing deposit

On Moving Day in the New Residence

- Obtain a housing property turn over
- Read all meters
- Test all electrical connections for proper functioning
- Inspect the residence with your landlord / ex tenant

After the Move

- Register at the new residency registration office with one week
- Open new bank account
- Register your vehicle
- Meet your neighbors

- Meet your neighbors
- Have telephone service installed

Registrations

- School
- Kindergarten
- Vehicle
- Health Insurance
- Internal Revenue Service